**18\_Editing points**

This is the shortcut button to edit anything in ETABS.

Or you can do the same thing from draw menu and then clicking on reshape object.

Then you can click on a point with left mouse click and release and you will notice a white edit box.

Move your mouse over it again without click and you will notice a small cross hair.

When this cross hair appears drag this point by left mouse click and holding it.

The point will be shifted to new location.

You can also merge two points by selecting them and then going to edit menu and click on merge points.

Enter the minimum tolerance for merging. This is the distance between points. If these points are within this distance they will be merged otherwise not.

Also you can move the points from move options in x or y or z directions. Z is direction means you can move the elements within story height. You cannot move this point to story below.

If you want to move it to story below, you have to do it by replicate option discussed in first video of this section and deleting the original point.